

**COATESVILLE AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING MINUTES  
MARCH 24, 2009 - 7:00 PM  
9/10 CENTER AUDITORIUM**

**OPENING ACTIVITIES**

**1. CALL TO ORDER AT 7:02 P.M.**

**2. READING OF MISSION STATEMENT**

*THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

|   |  |
|---|--|
| Donna Urban, President-present          | <i>(Education Committee)</i>                           |
| Richard M. Ritter, V. President-present | <i>(Finance Committee)</i>                             |
| Diane M. Brownfield-absent              | <i>(Education/Community &amp; Student Relations)</i>   |
| J. Neil Campbell-present                | <i>(Finance &amp; Operations Committees)</i>           |
| Donald R. Holt, Jr.-present             | <i>(Finance Committee)</i>                             |
| Paul L. Johnson-present                 | <i>(Operations Committee)</i>                          |
| Laurie C. Knecht-present                | <i>(Operations Committee)</i>                          |
| Robert M. Knecht-present                | <i>(Education / Community &amp; Student Relations)</i> |
| Richard A. Saha, Sr.-present            | <i>(Community &amp; Student Relations Committee)</i>   |

**Student Representatives:**

Julia Ward, Sr. Class Representative - present  
Nicholas Sikoutris, Jr. Class Representative - present

**5. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

## **ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

### *Deletion:*

Approval of the Minutes – February 12, 2009

### *Modification:*

The Executive Session began at 6:00 p.m.

## **APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the February 24, 2009 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes  
February 24, 2009

Approved

Vote: 8-0-0

Motion: Paul Johnson                      Second: Neil Campbell                      Vote: 8-0-0

## **PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

- 1) William Leyden is in favor of students wearing school uniforms.
- 2) Maureen Moscarelli is in favor of students wearing school uniforms.
- 3) Tammy Wisk is in favor of students wearing school uniforms.
- 4) Mark Cieless is not in favor of students wearing school uniforms.
- 5) Michael Diamani is not in favor of students wearing school uniforms.
- 6) Mary Diamani is not in favor of students wearing school uniforms.
- 7) Ann Marie Cieless is not in favor of students wearing school uniforms.

## **EXECUTIVE SESSION**

An Executive Session was held on Tuesday, March 24, 2009 from 6:00-6:45 p.m. for legal and personnel reasons.

## **SUPERINTENDENT'S REPORT**

The superintendent's report was provided by Richard Como.

**IMPORTANT DATES**

| <b>Date</b>      | <b>Time</b> | <b>Meetings</b>                     | <b>Place</b>           |
|------------------|-------------|-------------------------------------|------------------------|
| April 6-13, 2009 | ~           | <i>Spring Break – School Closed</i> | ~                      |
| April 14, 2009   | 6:00 P.M.   | All Committee Meetings              | 9/10 Center Auditorium |
| April 28, 2009   | 7:00 P.M.   | School Board Meeting                | 9/10 Center Auditorium |

**BOARD PRESIDENT’S REPORT**

**SPECIAL REPORTS**

**STUDENT REPRESENTATIVE’S REPORT**

The student representative’s report was provided by Julia Ward.

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

**1. CONSENT AGENDA (School Board President)**

**RECOMMENDED MOTION:** That the Board approves the consent agenda items:

*Items to be removed from Consent Agenda:*

4. A. Approval of PlanCon A & B Submission  
 New North & South Brandywine Schools

5. H. Uniform Dress Policy

|                |
|----------------|
| Consent Agenda |
| Approved       |
| Vote: 8-0-0    |

Motion: Rick Ritter                      Second: Paul Johnson                      Vote: 8-0-0

**2. FINANCE COMMITTEE (Donald R. Holt, Chair)**

**A. Schedule of Bills Payable**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Bills Payable for the month ending February 28, 2009.

| <b>Fund</b>                       | <b>Paid</b>            |
|-----------------------------------|------------------------|
| General Fund – 10                 | \$ 4,695,279.36        |
| Capital Reserve Fund – 22         | 47,309.16              |
| Athletic Fund – 29                | 22,348.56              |
| Capital Projects Fund-32/2007 GOB | 5,013,909.82           |
| Food Service – 51                 | 127,705.94             |
| Trust Fund – 71                   | 4,110.55               |
| Student Activities Fund – 81      | 27,963.46              |
| Agency Fund – 89                  | 14,047.72              |
| <b>TOTAL</b>                      | <b>\$ 9,952,674.57</b> |

**B. Treasurer's Report**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Treasurer's Report submitted for the month ending February 28, 2009.

**C. Budget Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Budget Transfers submitted for the month ending February 28, 2009 in the amount of \$223,272.91.

**D. Schedule of Investments**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Investments submitted for the month ending February 28, 2009.

**E. Fixed Assets 2009-2010**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2009-10 Fixed Assets Inventory proposal from American Appraisal Associates, Inc. in the amount of \$16,900.00 (same price as last year).

**F. Open Records Officer**

**RECOMMENDED MOTION:** That the Board of School Directors appoints the Board Secretary to be the Open Records Officer as a requirement of the PA Right to Know Law (Act 3 of 2008).

**G. Human Resources**

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

b. CATA

c. CATSS

1) Cooper, Martha, 2 hr. Cafeteria/Playground Aide for the East Fallowfield Elementary School. Letter Dated: 3/10/09. Reason: Personal. Effective: 3/13/09.

- 2) Ross, Jane, 2 hr. Cafeteria/Playground Aide for the East Fallowfield Elementary School. Letter Dated: 3/11/09. Reason: Personal. Effective: 4/3/09.

d. FEDERATION

- 1) Johnson, Jo Ann, 5.5 hr. Food Service Cook for the South Brandywine Middle School. Letter Dated: 3/16/09. Reason: Retirement, 31 years of service. Effective: 6/16/09.

e. EXTRA DUTY

- 1) Anthony, Ryne, 21<sup>st</sup> CCLC Grant Afterschool Program Aide for the South Brandywine Middle School. Letter Dated: 3/10/09. Reason: Personal. Effective: 3/10/09.
- 2) Hoff, Ashlyn, EAP/21<sup>st</sup> Century Grant Funded Afterschool Substitute Teacher for the Caln Elementary School. Letter Dated: 2/24/09. Reason: Personal. Effective: 2/24/09.
- 3) Kishbaugh, Alicia, 21<sup>st</sup> Century Grant Funded Afterschool Program Aide for the South Brandywine Middle School. Letter Dated: 2/18/09. Reason: Personal. Effective: 2/18/09.
- 4) Nichols, Thomas, Weight Room Supervisor for the Coatesville Area High School Campus - 9/10 Center & Coatesville Area Senior High School. Letter Dated: 3/10/09. Reason: Personal. Effective: 3/10/09.
- 5) Nichols, Thomas, Head Football Coach for the Coatesville Area High School Campus – 9/10 Center & Coatesville Area Senior High School. Letter Dated: 3/10/09. Reason: Personal. Effective: 3/10/09.
- 6) Nolt, Maureen, 21<sup>st</sup> Century Grant Funded Afterschool Teacher for the Caln Elementary School. Letter Dated: 2/24/09. Reason: Personal. Effective: 2/24/09.

2. **New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

b. NON-CERTIFIED

c. CATA

d. CATSS

- 1) Armour, Deborah, 2 hr. Cafeteria/Playground Aide for the Reeceville Elementary School. Posted: 9/18/08 (Jones). Salary: \$9.50/hr. Effective: 3/25/09. SP4: Approved.

- 2) Hooper, Wendy, 2 hr. Cafeteria/Playground Aide for the King's Highway Elementary School. Posted: 3/5/09 (Turner). Salary: \$9.50/hr. Effective: 3/25/09. SP4: Approved.
- 3) Klimoff, Carol, Substitute Secretary/Instructional Aide for the Coatesville Area Senior High School Campus. Salary: \$14.00/\$10.50/hr. Effective: 3/25/09. SP4: Staff.
- 4) Lambert, Malika, 2 hr. Cafeteria/Playground Aide for the Caln Elementary School. Posted: 2/9/09 (Wasko). Salary: \$9.50/hr. Effective: 3/25/09. SP4: Approved.
- 5) Sager, Diane, 2 hr. Cafeteria/Playground Aide for the King's Highway Elementary School. Posted: 7/13/07 (Broush). Salary: \$9.50/hr. Effective: 3/25/09. SP4: Approved.
- 6) McDevitt, Kelly, Substitute Instructional Aide for the North Brandywine Middle School. Salary: \$10.50/hr. Effective: 3/25/09. SP4: Approved.

e. FEDERATION

f. EXTRA DUTY

- 1) Dietz, Letitia, Afterschool Tutor for EAP/Title I Grant Funded Program for the Caln Elementary School, to work with Coatesville Area School District students at CYWA satellite site. Posted: 9/3/08 (New). Salary: \$24.00/hr. Effective: 3/25/09. SP4: Approved.

**3. Creation of New Position(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following new positions:

a. NON-CERTIFIED

- 1) Dunlap, Lorie, Accountant for the Benner Administration Building. Posted: 11/17/08 (New). Salary: \$38,000.00. Effective: 4/13/09. SP4: Approved.

**4. Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

b. CERTIFIED

- 1) Rubincan, Patricia, IEP Facilitator for the Coatesville Area School District. Letter Dated: 2/13/09. Reason: Intermittent FMLA. Effective: 2/13/09.
- 2) VanVooren, Cathy, Assistant Principal for the Coatesville Area Senior High School. Letter Dated: 3/6/09. Reason: FMLA. Effective: 4/17/09 – 7/6/09.

c. CATA

- 1) Berish, Chad, Physical Education Teacher for the South Brandywine Middle School. Letter Dated: 2/24/09. Reason: FMLA. Effective: 2/11/09 – 4/15/09.
- 2) Fleck, Barbara, 3<sup>rd</sup> Grade Teacher for the East Fallowfield Elementary School. Letter Dated: 3/3/09. Reason: FMLA. Effective: 2/4/09 – 2/13/09.
- 3) Waddell, Joan, 1<sup>st</sup> Grade Teacher for the Friendship Elementary School. Letter Dated: 2/18/09. Reason: FMLA. Effective: 2/23/09 – 3/6/09.

d. CATSS

- 1) Johnson, Jeanne, 6.5 hr. One-on-One Special Education Aide for the Coatesville Area Senior High School. Letter Dated: 3/17/09. Reason: FMLA. Effective: 1/7/09 – 3/31/09.
- 2) Sweigart, Rebecca, Library Secretary for the Coatesville Area High School – 9/10 Center. Letter Dated: 3/3/09. Reason: FMLA/Unpaid Medical Leave of Absence. Effective: 1/5/09 – 6/16/09.

e. FEDERATION

- 1) Bernard, Deborah, 4 hr. General Utility Worker for the North Brandywine Middle School. Letter Dated: 3/12/09. Reason: Extended Unpaid Leave of Absence. Effective: 3/12/09 – 5/11/09.
- 2) Cooper, Sandra, Custodian for the North Brandywine Middle School. Letter Dated: 3/13/09. Reason: FMLA/Worker's Compensation. Effective: 2/9/09 – 4/24/09 & 4/27/09 – 6/14/09.
- 3) Mize, Shawn, 4.5 hr. General Utility Worker for the South Brandywine Middle School. Letter Dated: 2/20/09. Reason: Unpaid Leave of Absence. Effective: 2/17/09 – 4/14/09.
- 4) Smith, Jeannette, 4 hr. General Utility Worker for the Scott Middle School. Letter Dated: 2/10/09. Reason: Unpaid Leave of Absence. Effective: 1/29/09 – 3/10/09.
- 5) Thompson, Dwayne, Custodian for the Gordon Education Center. Letter Dated: 3/10/09. Reason: FMLA. Effective: 1/21/09 – 3/13/09.

**5. Voluntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Voluntary Transfer of:

**6. Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Change of Status as indicated:

a. FEDERATION

- 1) Hamilton, James, move from Custodian "C" @ \$17.90/hr. to Custodian "B" @ \$18.29/hr. for the Scott Middle School. Effective: Retroactive to 2/9/09.
- 2) Recchiuti, Beverly, move from Substitute General Utility Worker @ \$9.00/hr. for the Coatesville Area School District to 3 hr. General Utility Worker for the South Brandywine Middle School. Posted: 12/9/08 (Moreno). Salary: \$13.56/hr. during probation period, \$13.76/hr. after probation period. Effective: 3/25/09.

**3. EDUCATION COMMITTEE (Diane M. Brownfield, Chair)**

**A. Approval of Grant**

**RECOMMENDED MOTION:** That the Board of School Directors approves the grant application for the Safe Schools/Healthy Students Grant in the amount of \$800,000 per year for each of four (4) years.

**B. Title I Parent Involvement Policy**

**RECOMMENDED MOTION:** That the School Board of Directors reviews and adopts the revised parent involvement policy for the Coatesville Area High School for 2008-2010.

**4. OPERATIONS COMMITTEE (Laurie C. Knecht, Chair)**

**A. Approval of PlanCon A & B Submission – New North & South Brandywine Schools**

**RECOMMENDED MOTION:** That the Board of School Directors approves the submission of PlanCon A & B to the Department of Education for the construction of the new North & South Brandywine Middle Schools.

Approval of PlanCon  
A & B Submission

Approved

Vote: 8-0-0

Motion: Robert Knecht                      Second: Neil Campbell                      Vote: 8-0-0

**B. Air Filter Bids**

**RECOMMENDED MOTION:** That the Board of School Directors approves the awarding of the Air Filters contract for 2009-2010 to Fastenal Co. of Coatesville, Pa. in the amount of \$25,886.37. Bids were received as follows:

|                           |                              |
|---------------------------|------------------------------|
| Fastenal of Coatesville   | \$25,886.37                  |
| Indoor Environmental Sol. | \$10,097.85 (incomplete bid) |
| Quality Air Spec. Inc.    | \$ 6,303.37 (incomplete bid) |
| United Refrigeration      | \$33,853.11                  |



**C. Annual Cleaning & Adjusting of Boilers Bids**

**RECOMMENDED MOTION:** That the Board of School Directors approves the awarding of the 2009-2010 Boiler Cleaning contract to Har-Jan Mechanical, Inc. of Temple, Pa. in the amount of \$5,650.00. Bids were received as follows:

|                           |             |
|---------------------------|-------------|
| Apex Piping Systems, Inc. | \$32,000.00 |
| Blanski, Inc.             | \$19,429.00 |
| Bonfitto, Inc.            | \$11,500.00 |
| CCSI, Inc.                | \$ 9,211.50 |
| Har-Jan Mechanical, Inc.  | \$ 5,650.00 |
| Oliver Mechanical         | \$17,940.00 |
| Sulpizio, Inc.            | \$75,000.00 |
| The Warko Group           | \$41,450.00 |

**D. Equipment Disposal**

**RECOMMENDED MOTION:** That the Board of School Directors approves the proper disposal of obsolete electronic equipment as submitted.

**5. COMMUNITY & STUDENT RELATIONS COMMITTEE (Robert M. Knecht, Chair)**

**A. Review of Revised Policy # 108 Adoption of Textbooks – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of revised Policy #108, Adoption of Textbooks.

**B. Review of Revised Policy # 126 Class Sizes – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of revised Policy #126, Class Sizes.

**C. Review of Revised Policy # 206 Assignment Within the District – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of revised Policy #206, Assignment within the District.

**D. Review of Revised Policy # 115 Vocational Education – 1<sup>st</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of revised Policy #115, Vocational Education.

**E. Review of Revised Policy # 121 Field Trips – 1<sup>st</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of revised Policy #121, Field Trips.

**F. CASH Trip to Germany March 23 – April 3, 2010**

**RECOMMENDED MOTION:** That the Board of School Directors approves the CASH Trip to Germany, March 23 – April 3, 2010.

**G. CASH Trip to Argentina/Uruguay March 25 – April 3, 2010**

**RECOMMENDED MOTION:** That the Board of School Directors approves the CASH Trip to Argentina/Uruguay, March 25 – April 3, 2010.

- H. Uniform Dress Policy**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the Uniform Dress Policy for the Friendship Elementary School effective the 2009-2010 school year. (*Enclosure*)

|  |
|--|
| Uniform Dress Policy<br>Approved<br>Vote: 6-2-0<br>Opposed: Ritter & Urban |
|--|

Board President, Donna Urban, read a written statement prepared by Diane Brownfield regarding the Uniform Dress Policy motion.

Motion: Paul Johnson                      Second: Laurie Knecht                      Vote: 6-2-0

- I. Student Discipline Hearings**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

| <u>Student #</u> | <u>Actions</u>   |
|------------------|--|
| 09DH13           | 30 day expulsion and 25 hours of community service                                     |
| 09DH14           | Referred to the Gordon Education Center  |
| 09DH15           | 20 day expulsion and 25 hours of community service                                     |
| 09DH16           | 15 day expulsion and Student Discipline Committee Behavioral Contract                  |
| 09DH17           | Expelled for the balance of the 2008-2009 school year                                  |
| 09DH18           | Referred to the Gordon Education Center  |
| 09DH19           | Referred to an alternative educational setting   |
| 09DH20           | Expelled for the balance of the 2008-2009 school year                                  |
| 09DH21           | 30 day expulsion   |
| 09DH22           | 45 day expulsion   |
| 09DH23           | 15 day expulsion   |
| 09DH24           | 15 day expulsion and 20 hours of community service                                     |
| 09DH25           | 30 day expulsion   |
| 09DH26           | Referred to the Gordon Education for the balance of the 3 <sup>rd</sup> marking period |

### **PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) Rev. Jim Caldwell questioned the impact the two new schools will have on school taxes. He also requested a copy of the current budget calendar, and asked the board to consider posting the drafts of committee meeting minutes to the district website.
- 2) Mary Beth Frommeyer is in favor of students wearing school uniforms. She offered her support to the district with regard to notifying the other schools about the success Friendship has had with their students wearing school uniforms.
- 3) Mark Cieless questioned the duration of the uniform program.

**ADDITIONAL BOARD MEMBERS' REPORTS**

**INFORMATION ITEMS**

**ADJOURNMENT**

This meeting was adjourned at 8:13 p.m. on a motion by Paul Johnson and seconded by Richard Saha.

Respectfully submitted,  
*Karen Jackson, Recording Secretary*

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Kenneth D. Lupold, School Board Secretary

*If any Board Member or member of the public wishes to review the minutes verbatim, please contact the School Board Secretary and make arrangements to come to the District Office and listen to the meeting tapes.*